



Early Literacy Alliance of Waterloo Region

Partnering for early literacy. Ensuring a stronger future.

All Members Meeting

May 10, 2018 – 2:00pm to 4:30 pm

KidsAbility – 500 Hallmark Ave. Waterloo, ON

Attendees: Beth King, Jaime Griffis, Norma Williams, Lindsey Skeen, Dorothy Snyder, Joanne Davis, Kathilee Porter, Annette Morton, Katie Jackman, Debbie Azim Fleming, Rebecca Dahle, Sarah (PH intern), Machelles Denison, Colette Moffat, Kelly Kipfer, Laura Dick

Regrets: Chris Beck, Barb Janicek, Corinne Cameron, Cathy Scott, Maria Andrei-Gedja

Chair: Laura Dick

Recorder: Norma Williams

Minutes:

The meeting began with introductions and review of the agenda

Agenda Items:

1. Review and Approval of revised Terms of Reference (Laura)
 - Document was revised by Leads May 1, 2018
 - Laura highlighted recommended changes
 - Suggestion made to attach an appendix outlining roles and responsibilities of each Lead
 - Voting for approval of revised Terms of Reference – all present voted in favor
 - Once the roles and responsibilities of each Lead are solidified, this document will be added as an appendix to the ToR

2. Community Updates (Machelle)
 - CYPT (Children and Youth Planning Table):
 - Well situated in community collective impact work
 - Have identified 6 goals
 - ELAWR has been approached to consider being a nested group under CYPT
 - Machelles reviewed the description of a nested group
 - The Leadership team has had discussions with Alison Pearson for clarification of some

questions brought forward from ELAWR members and received clarification that ELAWR would still have autonomy but also now bring a voice to the CYPT Steering Committee and a bigger voice for literacy within the membership of CYPT

- Provides the opportunities for any interested members of CYPT to become members of ELAWR
 - Also provides the advantage of having the potential endorsement of CYPT in our work
- Action: ELAWR members attending this meeting were in agreement with ELAWR becoming a nested group in the CYPT

Unicef Canada:

- An index of child wellbeing is being launched in Canada
- Generated statistics of how Canada measures on the world stage on 32 indicators –some startling numbers on how Canada ranks of several of the indicators
- Using it as a benchmark of where we are at in Canada and where we want to go
- Check website for more details

Wellbeing Waterloo Region:

- Used CYPT goals as part of the development of their pillars so literacy and high school graduation rates are targeted
- Have developed 3 pillars:
 1. Affordable housing
 2. Social inclusion
 3. Healthy children and youth
- Have just launched a survey about how we feel about our wellbeing in Waterloo Region– can find it on the website – everyone is encouraged to participate in the survey
- ELAWR has been invited to sit at the reference group table

Smart Cities:

- This is a national program where communities apply
- Aligning with the work of Wellbeing Waterloo and CYPT; the application focused on healthy children and youth
- Phase 1 of completing the application has been completed

3. Finance Update (Laura on behalf of Joanne)

- ELAWR has approximately \$7000 in the general budget held by KidsAbility

4. Prescription for Literacy Updates (Kathilee)

- Generator Event upcoming June 4/18 at THEMUSEUM 4-7pm – no cost
- The purpose is to generate momentum and interest in face to face; the theme of the event is human connection and the art of conversation
- The goal is to start a conversation about face to face and the importance in child development and early literacy
- Would like to have 130 attendees registered
- Have confirmed attendance of many targeted invitees from the community
- Encouraging all ELAWR members to register through EventBrite
- Looking now for “unusual suspects” to invite from the community to bring different voices

- to the conversation of Face to Face and early literacy
 - Members are encouraged to invite 1-2 people
 - There will be conversation stations to stimulate conversations and to record their thoughts which will then be incorporated in the key note “conversation”
 - 3 keynote speakers have been booked

 - Logo for Face to Face – Kathilee reviewed several versions of a logo to represent the work of the Prescription for Literacy project; the members were in agreement with the final version; suggested that the message Face to Face needed to be linked to the logo; usage of the logo is to be determined
5. Workshop – Leadership Team Roles and Responsibilities
- Kathilee facilitated small group work focusing on determining the roles and responsibilities of each of the Leads (Convening Lead, Project Lead, Network Lead, Operations Lead)
 - Kathilee will take all the information, summarize and provide to each of the Leads for review and finalization
 - Leads will meet again prior to September to complete this work
6. Future meeting dates:
- Members agreed to alternate between Monday and Thursday meeting dates for the upcoming year
 - Location to be determined
 - See below
 - Invitations will be sent to all members

Meeting Adjourned at 4:30 pm

Next Meetings:

Monday, September 17, 2018 – 2:00-4:30 Central Library, KPL Meeting Rooms D+E – 85 Queen St N.

Thursday, November 15, 2018 – 2:00-4:30 John M Harper Branch, WPL – 500 Fischer Hallman Road N.

Monday, January 21, 2019 - 2:00-4:30 Location TBA

Thursday, March 21, 2019 - 2:00-4:30 Location TBA

Monday, May 27, 2019 2:00-4:30 (this meeting is one week later than usual due to Victoria Day holiday) Location TBA