

Project Lead



Roles:

Ensuring the project is on track for meeting goals

Project coordinator oversight

Identify funding for sustainability

Responsibilities:

Communication with funder

Ensure timely, accurate report submission

Funding funding opportunities

Oversight of grant requirements

Ensuring financial accountability (dual chair role with sponsor agency)

Tasks:

Ensuring payment of coordinators and expenses

Recruitment of coordinator

Communicating project achievements to the group

Working to delegate to and engage the broad group in the work

Details:

Subcommittee supports project

Coordination of editing report, collecting outcomes ie. outcomes measurement and reporting subgroup

We will not apply for or pursue funded projects where in we don't have a paid coordinator role

